

CLARKSTON TOWN JOB OPENING NOTICE

No. 20-03

Date Posted: March 21, 2022

Closing Date: Until Filled

Clarkston Town Part-Time Public Works Person

This position is open to outside candidates.

Must be at least 18 years old

PAY SCALE: \$14.00 per hour

HOURS: Part-time

DUTIES:

This position will support a team of individuals that maintain Clarkston's parks, roads, and the cemetery. Duties will include:

- Water, mow, and trim roadways, park area, and cemetery grounds
- Keep grounds free of weeds, trash, and debris
- Maintain cemetery and 76-er restrooms, including stocking supplies
- Prep for opening and closing of graves by marking plots, removing sod, coordinating and providing oversight of opening/closing of graves, and placement of markers
- Place flags on graves for Memorial Day
- Dispose of flowers from graves after burials and holidays
- Keep tennis courts swept and free of weeds
- Put up and take down soccer, volleyball, and tennis nets
- Maintain pavilions, ball diamond, volleyball, horseshoe pits, and flower beds
- Clean 76er, pavilions, and amphitheater after use
- Open/close restrooms for scheduled events and reservations
- Winterize 76-er, cemetery restrooms, and sprinkler systems
- Other duties as assigned by the mayor

Applicant must be able to operate lawnmowers, power trimmers, lawn tractors, skid loader, snowblowers, and snowplow. Ability to operate the town grader would be beneficial.

Please submit letter of application and resume to Town Clerk Kristi Hidalgo

Email

clarkstontown@comcast.net

Mail

Clarkston Town
Attn: Kristi Hidalgo
PO Box 181
Clarkston UT 84305

Clarkston Town is an Equal Opportunity Employer